

### **Information about lending a laptop**

It is now possible to lend a laptop from the school. We are very happy, that devices are now available for student use.

**The renting is free of charge. Students are only allowed to use the device for school assignments and remote learning.** Please understand, that laptops can only be used for school related purposes.

A contract is finalized between the school and the parents or legal guardians of a child.

The contract includes rights and duties. **By signing, you agree to these terms.**

By signing, these duties apply to **you and your child**:

- The device is **only** used for remote learning, preparation and tasks related to it after classes
- The device is used and handled appropriately and gently
- Damages and problems are reported to the school **immediately**
- Damages are paid by you, if they are the result of **inappropriate** use or handling
- The device must be returned to the school when classes resume in the school building
- If the child is taken out of school (registered somewhere else) or the school year ends, the device has to be returned to the school issuing the device without further notice
- If the contract is cancelled, the device has to be returned within three (3) days of receiving the notice
- The rent is free of charge, additional costs may be charged if additional parts are needed. These additional needs have to be declared to the school **before** the rental

**The laptop cost 775,90€ this information is important to you as you will have to repay these if the device is lost or damaged due to inappropriate handling or use by you or your child.**

The school is the renter of the device and has the following duties:

- Give out the contracts, noting beginning and end of the rental
- Hand out a functioning device after maintenance at the beginning of the rental
- Note and perform maintenance tasks at upon return of the device
- Document damages at return of the device
- Protect the data of the person renting the device

**All the best and much success in school to your child and you!**

#### **Technical questions?**

Please contact:

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